


## How to Process Milk Data – Through Bank (Option 1)

The details on the Milk statement for Dec 2016:

Gross Milk: €14,500




Levies: €500


The Net Lodgement €14,000 as below.

Allocate transactions 								<a href="#">← Back</a>
B/T	Date	Description	Allocation Name	Money Out	Money In	Pay To	Quantity	Audit
B	23/01/2017	Glanbia	Unassigned Income		14,000.00			

So to split straight from bank, enter the transaction, by clicking on Glanbia line in bank batch above.

Click on the blue tab “Split” and put in details as per below, allocating €14,500 under “Money In” to “Milk”, and €500 under “Money Out” to “Levies”. (If you had any more deductions from milk cheque, to keep adding an extra line/split, just click on Add Split).

Unsaved child record. <a href="#">✕ Close</a>							
Date	Notes	Description	Allocation	Money Out	Money In	Pay To/From	Amount
23/01/2017		Glanbia	 Split	€0.00	€14,000.00	Business	
23/01/2017		Glanbia	 Milk Sales	€0.00	€14,500.00	Business	Milk
23/01/2017		Glanbia	 Levies Dairy	€500.00	€0.00	Business	

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When all figures inputted, click on Save.

If the data was not entered correctly, for example the figures entered did not reconcile back to the amount lodged, or some of the items were not allocated, you will be prompted as to what the problem is as demonstrated below:

Unsaved child record. Close

Date	Notes	Description	Allocation	Money Out	Money In	Pay To/From	Amount
23/01/2017		Glanbia	Split	€0.00	€14,000.00	Business	
23/01/2017		Glanbia	Milk Sales	€0.00	€14,500.00	Business	Milk
23/01/2017		Glanbia	Levies Dairy	€250.00	€0.00	Business	

Children records (14250.00) must be equal in value to parent record (14000.00) before saving. A difference of -250.00

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Also, note that by clicking on the green button for milk (which only pops up once the farmer has selected “milk sales” as an allocation option), the farmer can enter litres, fat and protein.

Unsaved child record. Close

Date	Notes	Description	Allocation	Money Out	Money In	Pay To/From	Amount
22/02/2016					€12,000.00	Business	
22/02/2016					€14,000.00	Business	Milk
22/02/2016				€0.00	€0.00	Business	
22/02/2016				€0.00	€0.00	Business	
22/02/2016					€0.00	Dairygold	

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■ Breeding/Genetics Dairy ■ Capital Invest. ■ Quota/Processing ■ Drawings - Pension ■ Levies Dairy ■ Taxation

Milk Quantities Cancel

Litres

Fat

Protein

OK